

Microsoft Authenticator for Office 365

To access the legislature's email system, you will need to use a multi-factor authentication method.

We recommend using the Microsoft Authenticator, which can be downloaded from the app store, play store, or by scanning the QR Codes below.



Google Play



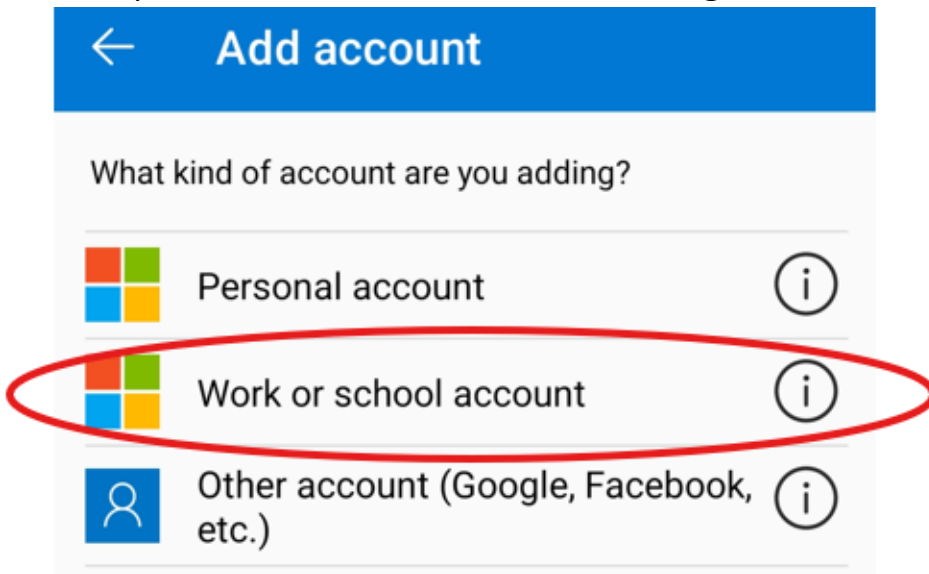
Apple Store

To add an account by signing into your “work or school account” using your credentials:

1. Open Authenticator and select the plus icon on the top menu bar.



2. Tap **Work or school account**. Select **Sign in**.



3. Enter the account credentials you were provided, your email address and then password.



Sign in

Percival.Baxter@legislature.maine.gov

No account? [Create one!](#)

[Can't access your account?](#)

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4. . On “More information Required”, click next



Percival.Baxter@legislature.maine.gov

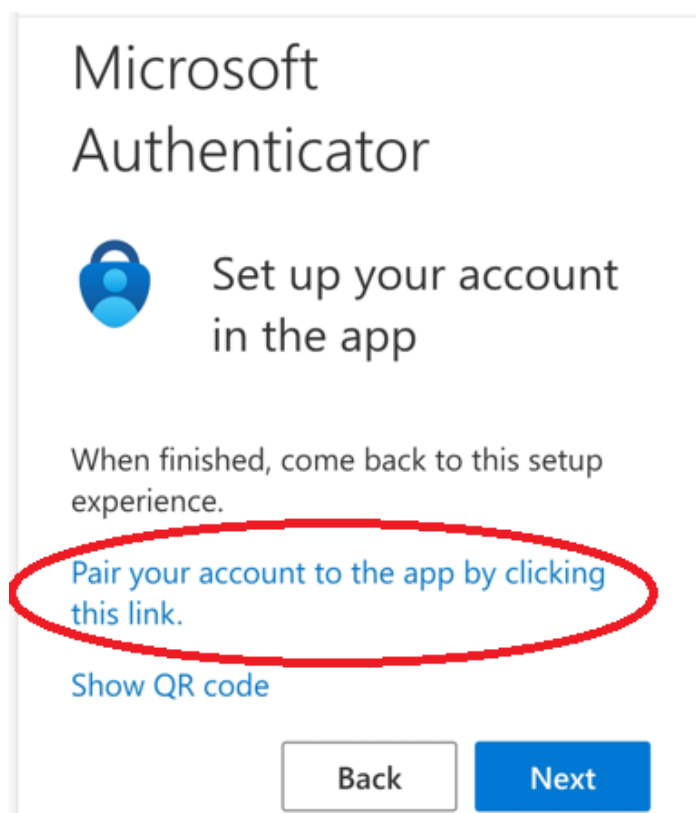
More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

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5. Select “Next” on the “Keep your account secure” screen
6. On the “Set up your account in the app” screen, select Next and follow the prompts to test.



Follow the prompts to complete sign-in. If you have secured your phone, you don't need an app password.